



# Change of Contact Details Form

If any of your contact details change, please tick the change and update the new details next to it in the space provided. It is mandatory to update any change of your contact details to the college within the 15 days of change.

STUDENT DETAILS			
First Name:			
Last Name:			
Date of Birth:		Student ID	

**Permanent address in home country**

Address Line 1 \_\_\_\_\_

Address Line 2 \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

Post Code \_\_\_\_\_ Country \_\_\_\_\_

**Address in Australia**

Address Line 1 \_\_\_\_\_

Address Line 2 \_\_\_\_\_

Suburb \_\_\_\_\_

Post Code \_\_\_\_\_ State \_\_\_\_\_

**Postal address**

Use my  Home country address  Australian address \_\_\_\_\_ if different from above,

Address Line 1 \_\_\_\_\_

Address Line 2 \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

Post Code \_\_\_\_\_ Country \_\_\_\_\_

**Home Phone number**

**Mobile Number**

**Email address**

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Office Use Only				
Remarks				
Is the change updated on SMS	Yes / No	Is the change updated on PRISMS	Yes / No	
Processing staff		Signature	Date	